

May 14, 2019

The annual budget hearing and regular monthly business meeting of the Port Jefferson School District Board of Education was held on May 14, 2019 at Edna Louise Spear Elementary School. Present at the 6:08 p.m. call to order by President Kathleen Brennan, were Vice-President Tracy Zamek, Board Members Ellen Boehm, Ryan Biedenkapp, David Keegan, Rene Tidwell and Ryan Walker, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Assistant Superintendent Jessica Schmettan.

Motion was made by Mrs. Boehm, seconded by Mr. Walker, and carried 7-0 that the Board enter executive session to discuss matters of personnel and litigation.

At 7:12 p.m., the Board entered general session to commence the Annual Budget Hearing.

The District Clerk reviewed the following:

QUALIFICATIONS OF A VOTER

- 1) a citizen of the United States
- 2) eighteen years of age or older
- 3) a resident of the school district for at least 30 days preceding the vote

PROCEDURES FOR VOTING

- Voting will be by machine on Tuesday, May 21, 2019 from 6:00 a.m. to 9:00 p.m., in the cafeteria at Earl L. Vandermeulen High School.
- No electioneering will be permitted within 100 feet of the polling place.
- Applications for absentee ballots are available from the District Clerk.

PROPOSITIONS

Proposition 1: Shall the annual budget of the Port Jefferson Union Free School District for the school year 2019-2020 in the sum of \$43,936,166; as proposed by the Board of Education with the requisite portion thereof to be raised by taxation on the taxable property of the District, as required by law, be adopted?

Proposition 2: Shall the Board of Education of the Port Jefferson Union Free District be authorized to expend a sum not to exceed \$3,600,000 from the “2015 Renovations and Upgrades Capital Reserve Fund” effective May 21, 2015 for the following purpose(s): replacement of certain sections of roof at Earl L. Vandermeulen High School and Edna Louise Spear Elementary School, including all ancillary and incidental work required to be performed.

BOARD OF EDUCATION

To elect 3 members of the Board, two for a 3 year term commencing July 1, 2019 and expiring on June 30, 2022, and one the unexpired term of Adam DeWitt, May 21, 2019 – June 30, 2020. The candidates as they will appear on the ballot are:

Ellen Boehm Ryan Biedenkapp Randi DeWitt Mia Farina

PRESENTATION

Mr. Leister presented the 2019-2020 proposed budget.

QUESTIONS / DISCUSSION

A.Lustig - amounts of restricted funds, number of social workers, thanks to Mrs. Brennan for her service on the Board

S. Valesquez – list of deleted courses, roof, business office budget line

ADJOURNMENT

At 7:38 p.m., motion was made by Mr. Keegan, seconded by Mrs. Boehm, and carried 7-0 to adjourn the budget hearing. Mrs. Brennan called the business meeting to order.

RECOGNITION

Students from the high school morning show Broadcast class were recognized.

PRESENTATION

Mr. Bernier presented an update on the district's technology initiative.

MINUTES

Motion was made by Mr. Biedenkapp, seconded by Mrs. Zamek and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held April 9, 2019

Special Meeting held April 16, 2019

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Chloe Andriani, reported on school events.

The Superintendent of Schools report included: recognizing the retirements and awarding of tenure appearing on the agenda, and the unified basketball team.

Mrs. Brennan congratulated Tony Butera for receiving the Jill Nees-Russell Power-of -One Award presented at the Royal Education Foundation's Fun Run.

Committee Reports:

Mr. Keegan – Facilities Committee meeting held May 7, 2019

Mr. Keegan – Finance Committee meeting held May 7, 2019
Mrs. Boehm – Audit Committee will be meeting in June
Mrs. Zamek – Policy Committee meeting held May 1, 2019
Mrs. Brennan – Curriculum Committee meeting held May 1, 2019

Mrs. Brennan reminded committee chairpersons to submit their end-of-year reports in June.

BOARD CONSENT AGENDA

Motion was made by Mrs. Tidwell, seconded by Mr. Keegan and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-23 appearing on the May 14, 2019 consent agenda. Mrs. Brennan acknowledged the awards of tenure and retirement resolutions.

Mrs. Brennan read into the record Finance resolutions numbered 8 and 9. Motion was made by Mr. Biedenkapp, seconded by Mrs. Zamek and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-9 appearing on the May 14, 2019 consent agenda. Mrs. Brennan acknowledged the donations.

Motion was made by Mr. Keegan, seconded by Mrs. Zamek and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the May 14, 2019 consent agenda.

NEW BUSINESS

Motion was made by Mrs. Zamek, seconded by Mrs. Tidwell and carried 7-0 that the Board approve for a first reading and adoption, revisions to Policy 5151, Homeless Children.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

A. Lustig – role of budget advisory committee, use of defibrillators

S. Valesquez – input from a budget advisory committee

Dr. Casciano encouraged everyone to vote on May 21, 2019.

ADJOURNMENT

At 8:43 p.m., motion was made by Mr. Keegan, seconded by Mrs. Boehm and carried 7-0 to adjourn.

CONSENT AGENDA

May 14, 2019

1. Tenure – Teacher of English Language Arts

The Board grants tenure to Megan Lavin, teacher of English Language Arts, effective September 2, 2019.

2. Tenure – Teacher of Special Education

The Board grants tenure to Meagan Bellantuono, teacher of Special Education, effective September 2, 2019.

3. Tenure – Guidance Counselor

The Board grants tenure to Kathi Galvin, Guidance Counselor, effective September 2, 2019.

4. Tenure – Teaching Assistant

The Board grants tenure to Joan Meere, Teaching Assistant, effective September 23, 2019.

5. Tenure – Teacher of English for Speakers of other Languages

The Board grants tenure to Christina Marino, teacher of English for Speakers of Other Languages, effective August 31, 2019.

6. Tenure – Teacher of Music

The Board grants tenure to Christian Neubert, teacher of Music, effective September 2, 2019.

7. Tenure – Teaching Assistant

The Board grants tenure to April St. John, Teaching Assistant, effective September 9, 2019.

8. Tenure – Teaching Assistant

The Board grants tenure to June Crovello, Teaching Assistant, effective September 2, 2019.

9. Appointment – Substitutes

The Board approves the following substitute appointments for the 2018-2019 school year:

Teacher: Jocelyn Toner
Joan Longo

10. The Board approves the following substitute appointments for the 2019-2020 school year:

Clerk Typist: Maureen Colon
Nancy Makarius

Teacher Aide: Carolyn Bachmore

Senior Clerk Typist: Kathleen Archaki
Belinda Rowan
Jean O'Rourke

11. Resignation – Teaching Assistant

The Board accepts the resignation of Stephanie Lombardo, as a Teaching Assistant, effective June 30, 2019.

12. Summer 2019 CSE Committee

The Board approves the following staff, as needed, for the Summer 2019 Committee on Special Education from July 1, 2019 to August 31, 2019, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Support Staff

Dr. Allyson Carlson (Psychologist)
Kristen Wendel (Psychologist)
Lauren Berry (Speech)

Teachers

Christina Carlson
Monica Consalvo
Sandra Eybs
Robert Farenga
Philip Giannusa
Gina Fedler
Michelle Landetta
Christina Marino
Darlene Wells

13. Special Education Extended Year Program – Staff

The Board approves the following staff, as needed, for the 2019 Special Education Extended School Year program from July 1, 2019 – August 9, 2019 (with the exception of July 4, 2019), Monday - Friday, 9:00 a.m. - 12:00 p.m.:

Nurses

Susan Federico
Arin Hampson

Teaching Assistants

Patricia Koehnlein
Debra Hartmann
Mary O'Sullivan
Rosemary Griffin
Bonnie Kelsch
Annmarie Anderson
Natalie Buck

Substitute Teaching Assistants

Patricia Koehnlein
Debra Hartmann
Mary O'Sullivan
Rosemary Griffin
Bonnie Kelsch
Annmarie Anderson
Natalie Buck

14. ENL Extended School Year Program

The Board approves the following teachers for the 2019 ENL Extended School Year program from July 1, 2019 – August 9, 2019 (with the exception of July 4, 2019), Monday - Friday, 9:00 a.m. - 12:00 p.m., in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Teachers

Mary Lyons - 1.0 FTE
Christina Marino - .6 FTE

15. Special Education Extended School Year Program – Teachers

The Board approves the following teachers for the 2019 Special Education Extended School Year program from July 1, 2019 – August 9, 2019 (with the exception of July 4, 2019), Monday - Friday, 9:00 a.m. - 12:00 p.m., in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Teachers

Jennifer Salgado
Gina Mecca
Alyssa Bosco
Michelle Landetta (Reading)
Lauren Berry (Speech)

Substitute Teachers

Cynthia O'Shaughnessy
Gina Fedler

16. Resignation – Teaching Assistant

The Board accepts the resignation of Dylan Gaches, as a Teaching Assistant, effective April 17, 2019.

17. Leave of Absence – Teacher of LOTE

The Board approves the request of Dawn DeLeonardis, teacher of LOTE, for a leave of absence for the 2019-2020 school year, in accordance with Article IX.F.5 of the negotiated agreement with the Port Jefferson Teachers' Association.

18. The Board approves the following custodial/grounds appointments for the summer 2019, not to exceed 90 days of employment:

Cort Adamczyk
Elijah Brown
Bryan Morris

19. Appointment –Coaches

The Board approves the appointment of Coaches on the attached list, for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon First Aid, CPR and Temporary Coaching Licenses.

SPORTS

Field Hockey MS Head Coach
X-Country Varsity Boys
X-Country Varsity Girls
Golf Varsity Boys
Soccer Assistant Varsity Boys
Soccer Varsity Boys
Soccer JV Boys
Soccer Varsity Girls
Soccer Varsity Girls Assistant

COACH

Amy Serr
Roderick Cawley
Brian Snow
Charles Ruoff
James Poulianos
John Poulianos
James Poulianos
Taylor Forstell
Michele Aponte

Soccer JV Girls	Michele Aponte
Soccer MS Girls	Rochelle Provenzano
Tennis Varsity Girls	Dennis Christofor
Football Varsity	Andrew Cosci
Football Assistant Varsity (1)	Michael Augello
Football Assistant Varsity (2)	Ryan McCormick
Football JV – Head	James Mimnaugh
Football MS - Head	Jesse Rosen
Football MS – Assistant	Joseph Dessi
Volleyball Varsity Girls	Douglas Von Bargaen
Volleyball Assistant Varsity Girls	Charles Hafner
Volleyball JV Girls	Charles Hafner
Cheerleading Varsity Fall	Jamie Schlageter
Cheerleading 7/8 Girls	Pauline Spiller

20. Resignation – Teacher of Science

The Board accepts the resignation of Roderick Cawley, as a Teacher of Science, effective June 30, 2019.

21. Appointment – Teaching Assistant

The Board approves the appointment of Natalie Buck, as a Teaching Assistant on a leave replacement basis, from on or about April 15, 2019 to on or about June 30, 2019, in accordance with the negotiated agreement with the United Paraprofessionals’ Association of Port Jefferson.

22. Resignation – Guard

The Board accepts the resignation of Alfred O’Dea, as a Guard, effective May 1, 2019.

23. Resignation – Guard

The Board accepts the resignation of Michael Stiles, as a Guard, effective May 22, 2019.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

- Claims Audit Report - Month of March
- Cash Flow Analysis - Month of March
- Fund Balance Projection
- New Budget Transfers

March Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	53-56, 58
School Lunch Fund	No Warrants
Federal Fund	22-24
Capital Fund	18, 20
Trust & Agency	6-9
Payroll	20-21, 24
Scholarship Fund	No Warrants
CD Investment	No Warrants

Trial Balance - July 2018 – March 31, 2019

Revenue Budget Status - July 2018-June 2019

Appropriation Status Report - July 2018-June 2019

Budget Transfers - Month of March

Approved Fundraisers

Extra Classroom Quarterly Reports

2. Donation

That the Board gratefully accepts the donation from Special Olympics New York, Inc. to the Port Jefferson School District in the amount of \$2,000.00.

3. Donation

The Board gratefully accepts the donation of one Olympus CH-2 Electric Microscope (4 Optical) with carrying case and plug to the Port Jefferson Middle School from the Capodanno family.

4. Scholarship Donation

The Board gratefully accepts the donation from Dr. Stephen Golub in the amount of \$601.00 to the Andrew Golub Scholarship Fund.

5. Transportation Contract

That the Board of Education approves the extension of the summer transportation contracts with Suffolk Transportation Service, Inc. for the 2019-2020 school year with a price increase based on the consumer price index (CPI) issued by the New York State Education Department.

6. Donation

That the Board gratefully accepts the donation from Port Jefferson Lacrosse to the Port Jefferson School District in the amount of \$1,345.00.

7. Donation

That the Board gratefully accepts the donation from the Port Jefferson Royal Educational Foundation to the Port Jefferson School District in the amount of \$1,300.00.

8. Award of Bid - High School Food Service Line

The Board of Education awards the Food Service Line Bid to the lowest responsible bidder, namely Bar Boy Products.

9. Award of Bid - 2018-2019 Capital Improvement Projects

The Board awards the 2018-2019 Capital Improvement Projects to the lowest responsible bidders as follows:

Patriot Organization, Inc. - General Construction
Ambrosio & Company, Inc. - Plumbing Reconstruction
Dominion Construction Corp. - HVAC Reconstruction
GTS Construction Corp. - Roof Reconstruction

and further, the Board rejects the bids received for the 2018-2019 Capital Project Security Vestibules; and, authorizes project to be rebid in the near future.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held March 21, 26, 27, 29 and April 2, 4, 5, 8, 9, 10, 12, 15, 16.

2. Special Education Instructional Services Agreement

The Board approves the Special Education Instructional Services Agreement between Port Jefferson Union Free School District and Westhampton Beach Union Free School District for the 2018-2019 school year; and further, authorizes the Board President to execute said contract.

3. Special Education Instructional Services Agreement

The Board approves the Special Education Instructional Services Agreement between Port Jefferson Union Free School District and Miller Place Union Free School District for the 2018-2019 school year; and further, authorizes the Board President to execute said contract.

