

**BOARD OF EDUCATION
AGENDA
October 15, 2019
Elementary School**

6:00 p.m. Executive Session (Library)
7:30 p.m. Regular Business Meeting (LGR)

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meetings:
Regular Meeting held September 10, 2019
Work Session held September 24, 2019

V. PUBLIC COMMENT (*limited to 15 minutes - priority given to Agenda related items*)

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
 - Vaping – Jessica Schmettan/Christine Austen
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the October 15, 2019 consent agenda:

- A. Personnel - resolutions numbered 1-14
- B. Finance – resolutions numbered 1-6
- C. Facilities and Operations – resolutions numbered 1-5
- D. Education – resolution numbered 1

VIII. OLD BUSINESS

- A. Policy
 1. Policy 9620, Child Abuse in an Educational Setting – presented for second reading & adoption.
 2. Policy 9620-E.1, Confidential Report of Allegation Form – presented for second reading & adoption.
 3. Policy 9620-E.2, Child Abuse in an Educational Setting Notice/Reporting Requirements – presented for second reading & adoption.

IX. NEW BUSINESS

A. Policy

1. Policy 5152, Admission of Non-Resident Students – presented for first reading & adoption.
2. Policy 4000.1, Beliefs of the Port Jefferson School District – presented for first reading & adoption.

X. PUBLIC COMMENT

XI. ADJOURNMENT

CONSENT AGENDA

A. Personnel

1. Resignation – Guard

The Board accepts the resignation of John Clark, as a Guard, effective September 4, 2019.

2. Leave Replacement – Teacher of Special Education

The Board approves the appointment of Aimee Capps, as a teacher of Special Education for Meagan Bellantuono on a leave replacement basis, from on or about October 17, 2019 to on or about November 25, 2019, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

3. Appointment - Co-curricular

The Board approves the following co-curricular appointment for the 2019-2020 school year, pending minimum enrollment requirements in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Port Jefferson Middle School

Rescind - Fishing Club – Keith Buehler

Appoint - Fishing Club - Keith Buehler and Gregory Gorniok as co-advisors

Rescind - Student Government - Allison Giannusa

Appoint - Student Government - Philip Giannusa (Effective 8/28/19)

Rescind - Yearbook - Allison Giannusa

Appoint - Yearbook - Philip Giannusa (Effective 8/28/19)

Rescind - Newspaper Club - Allison Giannusa

Appoint - Newspaper Club - Philip Giannusa (Effective 8/28/19)

Edna Louise Spear Elementary School

Appoint - Yearbook - Jennifer Salgado

Earl L. Vandermeulen High School

Rescind - International Club - Jennifer Walling

Appoint - International Club - Jennifer Walling and Kristin Britt as co-advisors

Rescind - Student Council - Gina Fedler

Appoint - Student Council - Gina Fedler and Celiana Gandolfo as co-advisors

4. Additional Class Assignment

The Board approves the following extra class assignment for the 2019-2020 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

James Mimnaugh – High School Physical Education
(alternating days, period 4, full year)

5. Appointment – Facility Use Monitors

The Board approves the following Facility Use Monitor appointments for service as needed for the 2019-2020 school year, at the rate \$20.00 per hour:

| | |
|------------------|--------------------|
| Constance Bermel | Tracy Gray |
| Constance Byrnes | Rosemary Griffin |
| Mary Kay Butera | Karen Harvey |
| Bernadine Devlin | Patricia Koehnlein |
| Hope Post | Christine Pierre |

6. Appointment – Mentors

The Board approves Celiana Gandolfo and Greg Gorniok as mentors for the 2019-2020 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association; and, Charles Ruoff as a mentor from August 28th, 2019 until on or about November 8, 2019, and Jacqueline Gandolfo as a mentor from August 28th, 2019 until on or about November 22, 2019.

7. Appointment – Substitutes

The Board approves the following substitute appointments for the 2019-2020 school year:

| <u>Teacher</u> | <u>Teaching Assistant</u> |
|------------------|---------------------------|
| Brian Accardo | Marissa Demeo |
| Courtney Loehr | Danielle Dimino |
| Susan Lutcha | Courtney Loehr |
| Laura Spielman | Louise Valentino |
| Louise Valentino | |
| Thomas Stridiron | |
| Candice Licalzi | |

8. Appointment - Coaches

The Board approves the appointment of the following coaches for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon possession of Temporary Coaching License, First Aid, and CPR certifications:

| | |
|-------------------------------|---|
| Appoint - Douglas Von Bargaen | Girls Varsity Lacrosse Coach |
| Appoint - Joel Fleischer | Volunteer Varsity and Volunteer JV Girls Basketball Coach |
| Appoint - Joel Fleischer | Volunteer MS Girls Basketball Coach |
| Appoint - Chrissy Boaglio | Volunteer Varsity and Volunteer JV Girls Basketball Coach |
| Appoint - Chrissy Boaglio | Volunteer MS Girls Basketball Coach |
| Rescind - Ryan McCormick | JV Boys Basketball Coach |
| Rescind - Ryan McCormick | JV Baseball Coach |
| Appoint - Logan Hoffman | Girls Varsity Lacrosse Assistant Coach |
| Appoint - Logan Hoffman | JV Girls Lacrosse Head Coach |
| Appoint - Charles Hafner | Volunteer Varsity and Volunteer JV Girls Basketball Coach |

9. Rate of Pay – Equipment Manager

The Board approves the increase in the rate of pay, for Nicole Poulianos as Equipment Manager, from \$15.40 to \$15.80 per hour, effective August 15, 2019.

10. Increase of FTE – Guard

The Board approves the change in FTE for Steven Brideson, as a .7 FTE Guard to a 1.0 FTE Guard, on a probationary basis, effective on or about October 1, 2019, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

11. Increase of FTE – Guard

The Board approves the change in FTE for Jeffrey Klug, as a .7 FTE Guard to a 1.0 FTE Guard, on a probationary basis, effective on or about October 1, 2019, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

12. Resignation – Change of Date for Office Assistant

The Board accepts the change in the resignation date for Kristin Laudicina, as Office Assistant, from November 4, 2019 to October 11, 2019.

13. Appointment – PSAT/SAT/ACT Proctors

The Board approves the following as PSAT/SAT/ACT Proctor appointments for the 2019-2020 school year at the rate of \$38.58 per hour, on an as needed basis:

| | |
|------------------|------------------|
| Anne Algieri | Kandice Brucella |
| Constance Bermel | Lynne Edsall |
| Kristin Britt | Kayleen Everitt |

Robert Farenga
Susan Federico
Gina Fedler
Taylor Forstell
Kathi Galvin
Celiana Gandolfo
Debra Hagemeyer

Megan Lavin
Christina Morgan
Hope Post
Nicole Sklar
Tara Sladek-Maharg
Jennifer Walling
Melissa Zinger

14. Memorandum of Understanding – Port Jefferson Teachers Association

The Board approves a certain Memorandum of Understanding, between the Superintendent of Schools for the Port Jefferson Union Free School District and the Port Jefferson Teachers Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of July
Cash Flow Analysis - Month of July
New Budget Transfers
July Warrants & Treasurer Reports

| <u>Fund Name</u> | <u>Warrant #</u> |
|-------------------|------------------|
| General Fund | 1, 3-4, 7 |
| School Lunch Fund | 1 |
| Federal Fund | No Warrants |
| Capital Fund | No Warrants |
| Trust & Agency | No Warrants |
| Payroll | 1-2 |
| Scholarship Fund | No Warrants |
| CD Investment | No Warrants |

Trial Balance - July 2019
Revenue Budget Status - July 2019-June 2020
Appropriation Status Report - July 2019-June 2020
Budget Transfers - Month of July
Approved Fundraisers

2. 2019-2020 Budget Increase

The Board approves the following resolution:

BE IT RESOLVED, that the Board of Education hereby increases the 2019-2020 budget in the amount of \$40,000 in order to capture both the revenue and expenditures associated with PSAT and AP exams.

3. 2019-2020 Budget Increase

The Board approves the following resolution:

BE IT RESOLVED, that as a result of the recent \$5,204.88 the district received in donations from the Port Jefferson 2018/19 5th Grade Committee, the Board of Education hereby increases the 2019-2020 budget in the amount of \$5,204.88.

4. Donation

That the Board gratefully accepts the donation from the Port Jefferson 2018/19 5th Grade Committee to the Port Jefferson School District in the amount of \$5,204.88 to offset the cost of the 6th grade field trips to Frost Valley and United Skates of America.

5. Services

The Board approves the services of Daniel Moloney and Kristen Vadaz, as instructors of the STEM Program SUNY Stony Brook for 2019-2020 school year.

6. SEQRA

The Board approves the SEQRA resolution:

WHEREAS, the Board of Education of the Port Jefferson UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

WHEREAS, the Board of Education of the Port Jefferson UFSD (Board of Education) is considering improvements at the Earl L. Vandermeulen HS and the Edna Louise Spear ES located at 550 Scraggy Hill Road, Port Jefferson, NY 11777 and

WHEREAS, the proposed project includes:

Roof replacement of existing roofs. Sections to be included in removals are in excess of 20 years old

WHEREAS, pursuant to 6 NYCRR §617.5(a), "Actions or classes of actions identified in subdivision (C) of this section are not subject to review under this part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Consideration Law, Article 8. The actions identified in subdivision (C) of this section apply to all agencies"; and

WHEREAS, pursuant to 6 NYCRR §8617.5(c) (1) and, (2), the "maintenance or repair involving no substantial changes in an existing structure or facility, replacement, rehabilitation or reconstruction of a structure of facility, in kind, on the same site, including upgrading buildings to meet building or fire codes are Type II actions,

THEREFORE, BE IT RESOLVED, that the Board of Education, after review of the proposed action, 6 NYCRR §617.5, and the opinion provided by John A. Grillo Architect PC, hereby determines that the proposed projects are Type II Actions pursuant to 6 NYCRR §§ 617.5(0) and, (2) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

C. Facilities & Operations

1. Surplus

The Board declares the two stainless steel counters from the HS cafeteria as surplus property; and authorizes the Deputy Superintendent to dispose of in the best interest of the District.

2. Surplus

The Board declares the wrestling room mats at Earl L. Vandermeulen High School as surplus property; and, authorizes the Deputy Superintendent to dispose of in the best interest of the District.

3. Surplus

The Board declares the attached list of Middle School textbooks as surplus property and directs the Deputy Superintendent to dispose of the same in the best interest of the School District.

4. Surplus

The Board declares the list of items below as surplus property; and authorizes the Deputy Superintendent to dispose of in the best interest of the District.

Black TV cart 3 shelf on wheels (no tag)
Kitchen prep table with shelf 6ftx3ft tag # 006095
4 1/2 x 3ft stainless steel prep table tag # 006089
6ft double door cabinet gray 4-drawer file cabinet brown (no tag)
Rolling prep table 6x3ft stainless steel tag # 013755
Office hutch gray 6x5ft (no tag)
Two blue office desk with returns (no tag)

5. Port Jefferson District-Wide Safety Plan

The Board approves the adoption of the Port Jefferson District-Wide School Safety Plan for the 2019-2020 school year.

D. Education

1. Committees on Special Education

The Board accepts the recommendations of the Committees on Special Education for the following meetings: September 3, 6, 17, 18 and 19, 2019.