

January 10, 2009

The Board of Education of Port Jefferson School District held a work session on January 10, 2009 at the District Office. Present at the 9:05 a.m. call to order by President Stacey Zink were Board Members Joseph Camarda, Marybeth Collins, Lauren Hubbard, Robert Ramus and Elisa Scott, Superintendent, Max Riley, Deputy Superintendent, Maria Rianna, and District Clerk, Janice Baisley. Vice-President, Robert Frey arrived at 9:30 a.m.

Motion was made by Mr. Camarda, seconded by Dr. Hubbard and carried 6-0 that the Board enter executive session to discuss personnel matters.

At 9:55 a.m., the Board reentered general session.

Dr. Riley distributed the survey results for extending the Grade 7 trip to Boston from 2 days to 3 days, as well as itinerary for both scenarios. Discussion ensued as to whether or not to bring the matter forward on the 1/13/09 Board Business Meeting Agenda for action. The Board agreed to place it on the 1/13/09 agenda.

Dr. Riley distributed a list of Board member committees for the 2008-2009 school year, with proposed respective charges to each committee. He asked board members for their input on the specific charges and reviewed the amended resolution that will appear on the 1/13/09 agenda. Dr. Frey suggested adding a charge to the Finance Committee in regard to long range financial issues.

Dr. Riley distributed Strategic Plan Templates reflecting work done to date on initiatives. Discussion. Dr. Riley asked that the Board review the templates and get back to him in writing with any comments and/or questions.

Ms. Zink opened the session for board members to express individual concerns and/or comments.

E. Scott

- expressed concern with safety of drop-off at the elementary school
- informed the board that she would not be at the 1/27/09 work session

M. Collins

- inquired about the special project through BOCES in regard to food services

L. Hubbard

- support for the 5<sup>th</sup> grade artist-in-residence program this year. Discussion. Board consensus was that there is a need to restructure the program and time did not allow for restructuring to occur this school year.

R. Ramus

- inquired about a meeting held with the Superintendent, Board President and Village Trustee in connection with the Port Jefferson Power Plant. Ms. Zink

reported on the meeting. Discussion. Ms. Zink asked Dr. Frey to communicate with the Trustee.

J. Camarda

- need to have an internal plan in regard to LIPA and the power plant
- request for follow-up and additional work on human resources initiatives
- referenced a policy on in-service stipulating procedures for staff orientation and in-service training. Dr. Riley explained that presently there is no written board policy as described. Dr. Riley advised that the Board could ask for such a policy to be created incorporating therein a directive for the Superintendent to develop regulations in regard to orientation and in-service training.
- a charge for the Audit Committee - Dr. Riley explained that an Audit Committee does not receive a charge; the duty of that committee is stipulated in regulation.
- request by a board member for a meeting should be honored
- meeting for the Board to evaluate the Superintendent - Ms. Zink indicated that she would be forwarding the evaluative tool to the Board and time would be scheduled for the Board to discuss this matter.

[Ms. Scott left the meeting at 11:30 a.m.]

Dr. Riley reported that Dr. Rosenbaum would be at the January 27, 2009 work session to talk about the elementary schedule. Dr. Riley distributed a revised elementary schedule and asked Board members to review it and get back to him with any comments so he, in turn, can relay them to Dr. Rosenbaum before the work session.

Mr. Camarda expressed desire to hear Dr. Riley's opinion on a closed high school campus.

Mr. Ramus inquired about statistics of signing-out when students leave the building.

Dr. Riley responded to inquiries made on posting and notification of Board meetings.

Ms. Zink apprised the Board of a change in set-up at Board meetings conducive to a business meeting.

At 11:55 a.m., motion was made by Ms. Collins, seconded by Dr. Hubbard and carried 6-0 to adjourn.

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