

**BOARD OF EDUCATION**  
**AGENDA**  
**July 2, 2013**  
**Elementary School Large Group Room**

- 6:00 p.m. Call to Order / Executive Session  
7:00 p.m. Reorganization Meeting  
7:30 p.m. Regular Business Meeting

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

**The Board approves the minutes of the following meeting:**

Regular Meeting held June 11, 2013

Special Meeting held June 24, 2013

V. PUBLIC COMMENT *(limited to 15 minutes - priority given to Agenda related items)*

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

**As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the July 2, 2013 consent agenda:**

- A. Personnel - resolutions numbered 1-19
- B. Finance - resolutions numbered 1-7
- C. Facilities and Operations – resolution numbered 1
- D. Education - resolutions numbered 1-4

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Policy 4510.4, Surreptitious Audio and/or Video Recordings – presented for a first reading
- B. Board Workshop

X. PUBLIC COMMENT

XI. ADJOURNMENT

## CONSENT AGENDA

July 2, 2013

### A. Personnel

#### 1. Curriculum Mapping

The Board approves the following teachers for Curriculum Mapping Projects for 2013-2014 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Full Year Course - Building Map, 12 hours and District Map, 3 hours

Nicole Pennino-Costa: Italian - Level I

Anne Algieri: Latin - Level I

Heather Marshak: French - Level I

Full Year Course – Shared Map, Building Map, 20 hours, and District Map, 5 hours

Robert Farenga: Spanish - Level I, Shared Map

Dawn DeLeonardis Moody: Spanish - Level I, Shared Map

Full Year Course – Shared Map, Building Map, 30 hours, and District Map, 6 hours

Matthew Garofola: Common Core Integrated Algebra, Shared Map

Kristine Vaccaro: Common Core Integrated Algebra, Shared Map

Winifred Kuemmel: Common Core Integrated Algebra, Shared Map

Kandice Brucella: Common Core Integrated Algebra, Shared Map

Half-Year Courses – Building Map 7 hours and District Map, 2 hours

Jessica Pastor: Classroom Music, Grades 3, 4, and 5

#### 2. Curriculum Plan Writing

The Board approves the following teachers for Curriculum Plan Writing during the summer 2013, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Technology Ipad Initiative – Plan Writing, 15 hours

Melissa Martin, shared 5 hours

Darlene Wells, shared 5 hours

Deirdre Filippi, shared 5 hours

#### 3. Substitute Appointments

The Board approves the following substitute appointments for the 2013-2014 school year:

Teacher	Kimberly Berg
	Andrew Frey
	Christian Neubert
	Alycia Petitto
	Nancy Randazzo

4. Appointment – Special Education Teacher

The Board appoints Taylor Forstell as a teacher of Special Education, on a probationary basis effective September 3, 2013, at Level MA Step 2, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Retirement

The Board accepts the resignation of Patricia Dowden as a teaching assistant, for the purpose of retirement, effective January 7, 2014.

6. Part-time Teaching Appointments

The Board approves the following part-time teaching appointments for the 2013-2014 school year:

Berg, Kimberly	.7 FTE	Elementary
Frey, Andrew	.5 FTE	Music
Neubert, Christian	.6 FTE	Music
Petitto, Alycia	.5 FTE	Physical Education
Nancy Randazzo	.8 FTE	Art

7. Part-time Guard

The Board approves the appointment of Robin Sacco as part time Guard, for the 2013-2014 school year, at the rate of \$20 per hour, 17.5 hours per week.

8. Part-time School Communications Aide

The Board approves the appointment of Thomas Serabian as part time School Communications Aide for the 2013-2014 school year, at a salary of \$16 per hour, not to exceed 20 hours per week.

9. Request for Leave

The Board approves the request of Nancy Randazzo, teacher of Art, for a leave of absence from September 3, 2013 until on or about January 17, 2014, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 of the negotiated agreement with the Port Jefferson Teachers' Association.

10. Leave Replacement Appointment

The Board approves the appointment of Nina Wood (for Nancy Randazzo) as a .8 FTE teacher of Art, on a substitute basis for the period September 3, 2013 to on or about October 17, 2013; and, on a leave replacement basis, at Level MA Step 1, effective on or about October 18, 2013 to on or about January 17, 2014, in

accordance with the negotiated agreement with the Port Jefferson Teachers Association.

11. Leave Replacement Appointment

The Board approves the appointment of Emily Somberg (for Jessica Peterson) as a Guidance Counselor, on a substitute basis for the period September 3, 2013 to on or about October 17, 2013; and, on a leave replacement basis, at Level MA Step 1, effective on or about October 18, 2013 to on or about December 20, 2013, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

12. Extension of Employment Agreement

The Board extends the terms of the Employment Agreement with Carmen Iannotti, as Acting Assistant Superintendent for Pupil Personnel Services, through August 30, 2013, for up to three days attendance.

13. Summer CSE

The Board approves Taylor Forstell as a substitute teacher member for the Committee on Special Education, as needed for the period July 1, 2013 to August 31, 2013.

14. Request for Leave – Library Media Specialist

The Board grants the request of Christine Austen for a leave of absence from her position as Library Media Specialist for the 2013-2014 school year, in accordance with Article IX.F.3 of the negotiated agreement with the Port Jefferson Teachers' Association.

15. Appointment-Assistant Principal

The Board approves the appointment of Christine Austen as Assistant Principal PreK-12, on a probationary basis effective July 3, 2013, at the rate of \$110,000.00 per annum, in accordance with the negotiated agreement with the Port Jefferson Administrators' Association.

16. Appointment – Dean

The Board approves the appointment of Andrew Cosci to the extra stipend position as Dean of Students for the 2013 -2014 school year, at the rate of \$14,000 per annum.

17. Appointment – Science Teacher

The Board approves the appointment of Gregory Gorniok, as a teacher of Science 7-12, on a probationary basis effective September 3, 2013, at Level MA Step 3,

in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

18. Change in Summer Assignment

The Board rescinds the appointment of Michelle Connolly as a teaching assistant for the 2013 Special Education Extended School Year program, July 1, 2013 to August 9, 2013, Monday - Friday, 9:00 a.m. - 12:00 p.m.; and, approves the appointment of Michelle Connolly as a teacher for the 2013 Special Education Extended School Year program.

19. Appointment- Summer Program Substitute Teacher

The Board approves the appointment of Gina Fedler as a substitute teacher for the 2013 Special Education Extended School Year program from July 1, 2013 to August 9, 2013, Monday - Friday, 9:00 a.m. - 12:00 p.m.

**B. Finance**

1. Tax Anticipation Notes

The Board approves the attached resolution authorizing the issuance of Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2014.

2. Tax Shelter Annuity Companies

The Board approves the following tax shelter annuity companies for the 2012-2013 school year:

Ameriprise Financial Services, Inc.	MetLife
AXA Equitable Life Insurance Company	Mutual, Inc.
Employee Benefit Account (Legend)	ING National Trust
GWN Marketing/Employee Deposit Account	
Oppenheimer Shared Holder Services	

3. Acceptance of Donation

The Board gratefully accepts the donation of \$500 from the Suffolk Association of School Business Officials for the purpose of a scholarship to be awarded to graduating student(s).

4. Interscholastic Competitions

The Board approves the attendance by qualifying teams/individuals at the following interscholastic competitions held beyond the Long Island area, for the 2013-2014 school year:

Boys and Girls Track and Cross Country:  
Rhode Island Classic, Providence, RI

Yale Invitational, Yale University, CT  
Penn Relays, University of Pennsylvania, PA  
Eddy Games, Union College, Schenectady, NY  
VVS Invitational, Oneida, NY  
Disney Cross Country Classis, Orlando, FL  
National Track & Field Championships, Greensboro, NC

5. Student Residency Investigator

The Board approves the appointment of Clifford S. Trotter Associates, Inc., as the District's student residency investigator for the 2013-2014 school at the hourly rate of \$65.00, with the option to renew on a yearly basis.

6. Professional Development Facilitator

The Board of Education approves payment to Jerry Figgiani, of Shorin Ryu Karatedo International, in the amount of \$175.00 as a facilitator of a DASA-related professional development workshop for Teachers and Paraprofessionals on June 21, 2013.

7. Retainer Agreement

The Board approves the retainer agreement for labor matters between Ingerman, Smith, LLP and Port Jefferson School District, for the 2013-2014 school year, at a cost of \$35,000.

**C. Facilities & Operations**

1. Surplus Textbooks

The Board declares the following textbooks as surplus property and directs the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (35) Calculus Brief 2<sup>nd</sup> Edition, 1984, Howard and Anton
- (27) New York Math A Semesters 1 & 2 (red), 2001, Merv Edwards
- (23) New York Math A Semester 3 (blue), 1999, Merv Edwards
- (30) Dollars and Sense Problem Solving Strategies in Consumer Mathematics, 1989, Gerver:SGROI
- (18) Integrated Mathematics 3<sup>rd</sup> Edition Course II, 1999
- (25) Intermediate Algebra, 1992, Larson Hostetler
- (12) Amsco's Preparing for the Regents Examination Mathematics B, 2003
- (156) Amsco's Mathematics B (red), 2002, Keenan/Gantert/Dressler
- (116) Amsco's Mathematics A (blue), 2002, Dressler/Kennan
- (4) Teachers Manual Amsco's Mathematics A, 2002
- (6) Teachers Manual Amsco's Mathematics B, 2002

## **D. Education**

### 1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

### 2. Mediation Agreement

The Board approves the Mediation Agreement between Port Jefferson UFSD and the parents of a student with a disability.

### 3. Agreement and Release

The Board approves the following: BE IT RESOLVED, that the President of the Board of Education is authorized to enter into an agreement resolving a special education matter involving student JC.

### 4. Special Education Service Providers

The Board approves the following special education service providers for the 2013-2014 school year:

Complete Rehabilitation Inc.  
Dr. Michael Mennella  
St. Charles Hospital  
Islip Tutoring  
Interim Healthcare  
Gayle Kligman Therapeutic Resources  
Metro Therapy  
AHRC  
Summit School  
Three Village School District  
Nicole O'Neill  
Empowering Minds  
Achieve Beyond  
Amy Berk, Nurse  
Career & Employment Options  
Stony Brook Hospital  
Education, Inc.  
Naviance  
The Community Programs Center of Long Island  
Myra Allen  
Behavior Consultant  
Smithtown School District

Consulting That Makes a Difference  
Developmental Disabilities Institute  
St. James Tutoring  
Creative Tutoring  
Learning Ally  
Dr. John Gil  
Out East Therapy  
Anderson School  
Comsewogue School District  
South Country School District  
Dave Seyfert  
Sivic Management  
Horizon HealthCare  
Dr. Karin Burkhard  
Monique Russell, Nurse  
Dr. Ilene Solomon  
Top Grade Tutoring  
Joanne Willis, nurse  
MaryHaven Center of Hope  
Acoustic Achievement  
South Huntington School District  
Centris Group

**TAX ANTICIPATION NOTE RESOLUTION OF PORT JEFFERSON UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JULY 2, 2013, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$12,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2014**

RESOLVED BY THE BOARD OF EDUCATION OF PORT JEFFERSON UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Port Jefferson Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$12,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013 and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

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**Policy 4510.4****SURREPTITIOUS AUDIO AND/OR VIDEO RECORDINGS**

The Board of Education recognizes that there are personal devices such as cell phones which record both audio and video. While these devices are permitted in classrooms as personal property, they are to be used only when they are included as part of a lesson under the direction of a teacher.

It is understood that audio/video recording is considered the intentional acquisition, capture, or recording of a voice, visual image or images of an individual. No employee or student of the Port Jefferson School District shall surreptitiously record another employee or student of the District, by electronic or other means, without prior approval from the teacher or building principal and/or without full knowledge of the individual being recorded.

Misuse of any of audio/video devices resulting in violation of this policy will be handled in accordance with the school district code of conduct.

Presented for:  
1<sup>st</sup> reading 7/2/13